

## START OF TERM INFORMATION TERM 2, 2021

Welcome to a new term at the Christchurch School of Gymnastics.

Did you know that gymnastics is the basis of all sport? Strength, balance, power, flexibility, speed – we have it all!

<u>TERM 2, 2021</u>	<u>Start Date</u>	<u>Finish Date</u>	<u>No Classes</u>	<u>No of weeks</u>
<b>Monday Classes</b>	May 3	July 5	June 7 - Queen's Birthday	9
<b>Tuesday Classes</b>	May 4	July 6		10
<b>Wednesday Classes</b>	May 5	July 7	June 16 – No Mini Ninjas	9/10
<b>Thursday Classes</b>	May 6	July 8		10
<b>Friday Classes</b>	May 7	July 9		10
<b>Saturday Classes</b>	May 8	July 10		10
<b>Sunday Classes</b>	May 9	July 11		10

**\*PLEASE KEEP THESE TERM DATES FOR YOUR FUTURE REFERENCE\***

Class dates and times can also be viewed via your parent portal

## TERM FEES

Your term fee includes GST and the GNZ Affiliation fee. Fees are non-refundable, except if notification is given at least 3 working days prior to the start of the first class – refunds attract a \$15 administration fee. Fees are due as per invoice, and must be paid in full before the start of term. Your payment confirms your place in the class. If we do not receive any payment from you, your place in the class may be lost. There are no refunds for missed classes.

## RE- ENROLMENT

Re-enrolments for Term 3 open for current members from Monday June 21. This is all done via your Parent Portal. Enrolments will open to new members from Thursday July 1, so re-enrol before this date to ensure your place. Priority enrollment does not guarantee you a place in the same class. Current members can choose to move classes if they wish. This means places are allocated on a first come, first serve basis. Please contact our admin team if you have any issues with re-enrolling or using your parent portal. You **MUST** re-enrol to secure your place, we do not reserve places, or automatically roll over our term classes.

## INTERNET BANKING

Christchurch School of Gymnastics / Westpac Eastgate / 03 1591 0125730 00. Please add your invoice number in the format "FM-1234" as a reference. Fees can also now be paid easily via credit card through your parent portal, but please note there is a small charge for processing payments this way. Please be aware it can take up to 48 hours to process online payments.

## WHEN YOU ARRIVE

Please ensure you sign in every week at the front desk. Once you have signed in, please head straight upstairs and wait to be collected by a coach by your designated door. Pre-School children in a parented class require at least one caregiver with them on the floor during class.

Door A - All Gymnastics classes

Door B - Trampoline, Tumbling and Ninja classes

We ask parents and caregivers to supervise their children before and after classes. Please do not leave children unattended outside of class times.

## WHAT TO WEAR

Please wear a leotard, and/or shorts/leggings and a t-shirt to all classes. Clothing must be snug fitting but flexible (jeans are not appropriate). No skirts, belts, buckles, zippers or anything that will catch on the gymnast, the coach, or the equipment. Gymnasts participate in bare feet and trampolinists must wear white socks. Long hair needs to be tied back. Please wear shoes to and from the gym - bare feet brings in dirt which damages our equipment. The extremely popular GYMNAST and TRAMPOLINE shorts are available from reception - \$35 a pair. Leotards are also available from reception at various prices. Underwear must always be worn beneath leotards.

## FACILITIES

**Changing Rooms** – Changing rooms with showers and toilets for gymnasts can be found downstairs. These can be used by all our members. Please do not leave any valuables in the changing rooms.

**Toilets** – Male and Female toilets are upstairs off the mezzanine floor. An accessible toilet is available upstairs and downstairs.

**Baby Change Table** – There are baby change facilities downstairs in the public accessible toilet. Please take soiled nappies with you.

**Quiet Room** – Please feel free to make use of our upstairs function room (subject to availability) as a quiet space to sit, relax or catch up on some work whilst you wait. This is NOT a playroom.

**Toddler room** - We have a toddler play area set up downstairs available for use during classes to keep younger siblings occupied. The cost is \$5 each use with no time limit. See us at reception for access. Please note, special events and external hire may mean this room is not always available.

## FOOD

No food on the gym floor or on any of the equipment please. We have members with severe food allergies, so we ask please that any food be consumed upstairs or in our parent waiting area downstairs.

## LOST PROPERTY

Please make sure all of your child's belongings are named with first and last name. We collect lost property and keep it for **2 weeks**, after that we may dispose of, donate, or recycle unclaimed items.

## COMMUNICATION

Our primary form of contact is via e-mail. Please check your spam and junk boxes and add [mailer@friendlymanager.com](mailto:mailer@friendlymanager.com) to your safe senders list so as not to miss any important information.

Christchurch School of Gymnastics has an app! We use this tool to help keep parents fully informed and up to date with important events. Contacts, events, alerts, news and reporting absence are just some of the features this app has. We use this app to get important information to you quickly. Please download it now for free from [Google Play](#) or the [App Store](#) and remember to subscribe to the relevant alerts. Please check our website [www.chchgymnastics.com](http://www.chchgymnastics.com), and "Like" us on [Facebook](#) to receive regular updates. You can also follow us on Twitter or Instagram @ChchGymnastics. Watch out for the Flipping Brilliant Club Newsletter released mid-term. This will keep you up to date on all news. It will be emailed out to all parents and hard copies will be available at reception.

## SKILLS AWARDS

Gymnasts in our Junior Gymnastics and Advanced Junior Gymnastics classes will be assessed in week 7 of Term 1, 2 and 3 with our Skills Award Programme. This is designed to promote progression within our Junior Gymnastics classes through assessment in various skills and moving through stages 1-6. Once a stage has been completed and signed off on their skills card, gymnasts will be awarded a certificate, and badges for each stage are available for purchase at the front desk. Cost is \$8.50 per badge. Stages your gymnast has passed appear on your parent portal in the Awards section, as well as any skills that still need improvement on, in order to pass a stage. We expect everyone to progress through these stages at their own pace; there is no set timeframe to achieve a certain stage. If you have any questions regarding the Skills Awards programme, or would like to opt out, please contact Marie Lakin at [marie.lakin@chchgymnastics.co.nz](mailto:marie.lakin@chchgymnastics.co.nz).

## BADGE TESTING

All Trampoline classes will be eligible for trampoline badge testing. Badges start with basic skills at Red and Blue badge and work up to front and back somersaults at Green and Yellow badge; and onto complex skills and combinations (Purple, Black, Orange, Brown & White). Badge Testing happens every term between week 6-8. Badges for each stage are available for purchase at the front desk. Cost is \$8.50 per badge.

## PHOTOGRAPHY

We would prefer spectators not to take photos or videos in our venue but if you chose to do so, please respect the privacy of other members and only photograph your own child. We thank you for your understanding.

## CCTV

For the safety and security of our building, its visitors and staff we operate CCTV throughout the venue. Cameras do not cover the changing rooms, so please do not leave valuables unattended in these areas.

## PARKING & VIEWING

We are fortunate to have a modern, safe and well lit carpark for our members to use. This is a shared carpark, so please note that it can become full at busy times. There is alternative parking at the pool or adjacent to the football field (follow the road past out old building, Lion Foundation Stadium). This was our temporary carpark.

Once you arrive, we have a spacious viewing area upstairs if you wish to stay and watch, but please do not speak to your child while they are on the gym floor. Parents can take a gymnast's focus away from the task and may undermine the relationship between the coach and the gymnast. Please remain seated and do not enter the gym floor area. If there is an emergency or you need to take your gymnast from class for any reason, please talk to a staff member at reception.

## OFFICE HOURS

**Monday** 9:00am-5:30pm

**Tuesday** 9:00am-5:30pm

**Wednesday** 9:00am-5:30pm

**Thursday** 9:00am-5:30pm

**Friday** 9:00am-5:30pm

**Saturday** 8:30am-12:30pm

**Sunday** 4:00pm-8:00pm

## CONTACT US

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