



*As term progresses, we are seeing more instances of children being dropped at gym and left unsupervised before the start of class. Please be reminded that you **MUST NOT** leave your child before they have been taken by a coach, onto the gym floor. You must also be upstairs ready to collect your child before the end of class. Thank you for your understanding on this very important safety issue.*

**Regional Competitive (Iron, Bronze, Gold etc.) and EXCEL classes are automatically rolled over.**  
**For these classes you will need to let us know if you DO NOT plan on coming back.**

## PAYWAVE & CREDIT CARD

**We are happy to announce that we now offer Paywave at reception.**

Due to overwhelming demand we can now accept Paywave transactions. These transactions will incur a **1.9% surcharge**. This is in line with the cost of acceptance.

You can still choose to use chip or swipe to avoid these charges.

A surcharge of 1.9% will also apply to all credit card transactions.



## FEES



We understand that times are hard for many of our members and give leniency wherever possible, however we would like to gently remind you that Christchurch School of Gymnastics is a Not-For-Profit organisation and we rely on our income to cover staff wages and our overheads. Please make every effort to pay your invoices on time and if you are struggling to pay, please let us know so that we can work with you to resolve the issue.

**Please remember to use your child's name as a reference when paying via internet banking.**



**OPEN**

## OFFICE HOURS\*

**Monday 9:00am-5:30pm**

**Tuesday 9:00am-5:30pm**

**Wednesday 9:00am-5:30pm**

**Thursday 9:00am-5:30pm**

**Friday 9:00am-5:30pm**

**Saturday 8:30am-12:30pm**

**Sunday 4:00pm - 7:30pm**

**\*Please note, these hours could vary depending on staff availability.**

## OSCAR HOLIDAY PROGRAMME

**October 3-7**

Join us for a Whānau themed week of fun and games this coming school holidays.

With themed games, crafts, baking and lots of gymnastics and trampoline. There's plenty to keep all ages busy. Visit [our website](#) for a full itinerary of activities and booking forms or pick one up from the brochure carousel at reception.



## KEEPING SAFE

Please remember that we have a few health and safety requirements that all our gymnasts need to follow to ensure their safety during class. We ask that the following items are not worn during class:

- Watches - including "fit-bits"
- **Jewelry of any kind eg. bracelets, necklaces, earrings (except studs), rings etc.**

• Skirts, hoodies, or clothing with buckles or zips  
Hair needs to be tied back at all times and no shoes to be worn on the gym floor. Thank you.



## APPROPRIATE ATTIRE

To protect the modesty of our older gymnasts we would recommend that girls wear a leotard, tight fitted singlet or a crop-top under anything loose fitting.



Water fountains are available in the gym so water bottles are not necessary. If you chose to bring a bottle, please ensure it is clearly named with first and last name.



Guest Wi-fi  
User Name: **csgguest**  
Password: **flippingbrilliant**

Please ensure all of your child's belongings are named, and check with us regularly for items you might be missing. All un-named items will be donated or discarded after 1 month.

## TERM FEES

Following the review of the 2022/2023 budget there will be a small fee increase across our recreation programmes (except Rising Stars). Take a look at the fee matrix to see what this looks like for you. Term fees include a GNZ registration fee.

## PAYMENT GATEWAY

If you are paying your fees via your parent portal, we use a third party payment gateway called "Stripe". Payments will show on your statement as "Christchurch School of Gymnastics".

Remember there is a small processing fee for paying this way. Alternatively you can pay via online banking, eftpos or cash.

Paying with credit card at reception will incur a 1.9% charge.

CLASS	CURRENT FEE	TERM 4 FEE*
JUNIOR JUMPERS	\$92	\$95
RISING STARS	\$135	\$135
MINI NINJA	\$135	\$140
SHOOTING STARS	\$145	\$150
NINJA GYM	\$185	\$195
JUNIOR GYMNASTICS/TRAMPOLINE	\$175	\$185
ADVANCED 1.5HRS	\$230	\$240
REGIONAL COMP 2HRS	\$285	\$295
REGIONAL COMP 4HRS	\$365	\$375

\*Term fees are based on 10 weeks. Some classes in term 4 will only have 9 weeks due to public holidays, and therefore be charged less.

## CLUB APP

Our CSG App has changed. If you use our previous phone app you might have already been prompted to download an updated app. the "CSG" app will no longer be used but you can access all the same information through the "ClubAppsNZ" app and searching for Christchurch School of Gymnastics.

You can download it here: [>>Android](#) or [>>Apple](#)



## WE SUPPORT CHILD SAFEGUARDING WEEK 4 - 10 September 2022

We are supporting Child Safeguarding Week 2022. The safety and wellbeing of our members is the highest priority for us and we are doing everything we can to look after our members. This includes:

- A dedicated Child Advocate. Kendra Street is a trained child safeguarding lead and is available to deal with any related concerns that a child, staff member or visitor raises.
- All our staff are police checked & required to complete safeguarding training.
- Robust policies and procedures around the protections of our members health and wellbeing.

[>>Member Protection Policy.](#)

[>>GNZ safeguarding and Child Protection policy.](#)

*Kendra Street*

# CHILD ADVOCATE

**IF YOU HAVE A CONCERN**

Contact Kendra  
She's in the gym on Mondays and Saturdays and in reception on Thursdays

Or ask at the main office or email on [kendra.street@chchgymnastics.co.nz](mailto:kendra.street@chchgymnastics.co.nz)

## SKILLS TESTING

Skills testing for Trampoline and Gymnastics (Aged 5+) will commence in week 7 (sept 5-11), and could continue into week 8. If children miss testing in class, we will do our very best to make arrangement to test at an alternate time, however this cannot be guaranteed. More information on the gymnastics skills award programme can be found [HERE](#)

**To view your child's results please check your parent portal. This can take up to 3 working days to update.**

## YOUR PARENT PORTAL

We urge all parents to check their parent portal on our website [www.chchgymnastics.com](http://www.chchgymnastics.com) to ensure we have your up-to-date contact details and to confirm your account balances and payments made. Your portal can also be used to re-enrol, to view class term dates and information and to see any upcoming events for which your gymnast has registered. For those in junior/advanced gymnastics and trampoline you can also view the skills award levels your gymnast has passed or the skills they are still needing to work on to pass the stage. Should you have difficulty accessing your portal our admin team are here to help at [admin@chchgymnastics.co.nz](mailto:admin@chchgymnastics.co.nz) or 03 3886616.





## DID YOU KNOW?

CSG has 5 Gymnasts heading to Hawaii in January to take part in 2 competitions!



### IMPORTANT DATES

Important dates to add to your calendar:

September 19th - Re-enrolments open  
October 3-7 - OSCAR Holiday Programme

### TERM 3 DATES

<u>TERM 3, 2022</u>	<u>Start Date</u>	<u>Finish Date</u>	<u>No Classes</u>	<u>No of weeks</u>
Monday Classes	July 25	Sept 26		10
Tuesday Classes	July 26	Sept 27		10
Wednesday Classes	July 27	Sept 28		10
Thursday Classes	July 28	Sept 29		10
Friday Classes	July 29	Sept 30		10
Saturday Classes	July 30	Oct 1		10
Sunday Classes	July 31	Oct 2		10

### TERM 4 DATES

<u>TERM 4, 2022</u>	<u>Start Date</u>	<u>Finish Date</u>	<u>No Classes</u>	<u>No of weeks</u>
Monday Classes	October 17	December 19	October 24	9
Tuesday Classes	October 18	December 20		10
Wednesday Classes	October 19	December 21		10
Thursday Classes	October 20	December 22		10
Friday Classes	October 21	December 23	November 11	9
Saturday Classes	October 22	December 17		9
Sunday Classes	October 23	December 18		9

### SUGGESTION BOX

We hope that you are very happy with your experience here at CSG, however if you have a concern that you would like to raise, find out how you can do this from our [concerns brochure](#).

Our website has a "suggestion box" feature where you can leave us feedback. You can do this anonymously, or enter your name and email address and we will contact you if necessary. You can also download a [formal complaints form](#) to fill in from our website and app.

### TERMS AND CONDITIONS

**A reminder of our terms and conditions that you agree to upon enrolment.**

1. I give permission for my child to be photographed/videoed while participating in any club activities and consent to these being used for publicity if required.
2. I give permission for my child to receive medical/ambulance assistance in case of emergency and agree to pay any costs incurred.
3. I understand that I may access my child's personal information held by the club.
5. The information provided on this form [Enrolment] is complete and correct to the best of my knowledge and I undertake to advise the club promptly of any changes that may occur.
6. Your enrolment is confirmed with payment.
7. Deposits and fees are non-refundable. **There are no refunds/credits if you withdraw from or miss classes.** Refunds only apply if we receive a minimum of 3 working days notice prior to the first class of term – a \$15 administration fee will apply for full fee refunds..

### CONTACT US

Reception - **admin@chchgymnastics.co.nz**  
 Administration Manager - Donna Evans: **adminmanager@chchgymnastics.co.nz**  
 Accounts Manager - Maree Diver: **accounts@chchgymnastics.co.nz**  
 Artistic Programme Director - Sasha Pozdniakov: **sasha@chchgymnastics.co.nz**  
 MAG Co-ordinator - Ben Ellis: **mag@chchgymnastics.co.nz**  
 WAG Co-ordinator – Tammy Tahuu: **wag@chchgymnastics.co.nz**  
 WAG Head Coach - Rian Reza : **rian.reza@chchgymnastics.co.nz**  
 Trampoline Manager - Will Rotte: **trampoline@chchgymnastics.co.nz**  
 General Gymnastics Manager - Marie Lakin: **marie.lakin@chchgymnastics.co.nz**  
 Child Advocate - **Kendra Street: kendra.street@chchgymnastics.co.nz**  
 CEO – Avril Enslow: **avril.enslow@chchgymnastics.co.nz**

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[www.chchgymnastics.com](http://www.chchgymnastics.com)