

## TERM INFORMATION TERM 4, 2021

Welcome to a new term at the Christchurch School of Gymnastics.  
Did you know that gymnastics is the basis of all sport? Strength, balance, power, flexibility, speed – we have it all!

<u>TERM 4, 2021</u>	<u>Start</u> <u>Date</u>	<u>Finish</u> <u>Date</u>	<u>No Classes</u>	<u>No of</u> <u>weeks</u>
<b>Monday Classes</b>	October 18	December 20	October 25 – Labour Day	9
<b>Tuesday Classes</b>	October 19	December 21		10
<b>Wednesday Classes</b>	October 20	December 22		10
<b>Thursday Classes</b>	October 21	December 23		10
<b>Friday Classes</b>	October 22	December 17	November 12 – Cant' Show Day	8
<b>Saturday Classes</b>	October 23	December 18		9
<b>Sunday Classes</b>	October 24	December 19		9

**\*PLEASE KEEP THESE TERM DATES FOR YOUR FUTURE REFERENCE\***

Class dates and times can also be viewed via your parent portal

## TERM FEES

Your term fee includes GST and the GNZ Affiliation fee (between \$5-\$9). Fees are non-refundable, except if notification is given at least 3 working days prior to the start of the first class – refunds attract a \$15 administration fee. Fees are due as per invoice, and must be paid in full before the start of term. Your payment confirms your place in the class. If we do not receive any payment from you, your place in the class may be lost. There are no refunds for missed classes.

## RE- ENROLMENT

**Re-enrolments for Term 1 open for current members from Monday December 6th.**

This is all done via your parent portal. Enrolments will open to new members from Monday December 20th, so re-enrol before this date to ensure your place. Priority enrollment does not guarantee you a place in the same class. Current members can choose to move classes if they wish. This means places are allocated on a first come, first serve basis. Please contact our admin team if you have any issues with re-enrolling or using your parent portal. You **MUST** re-enrol to secure your place, we do not reserve places, or automatically roll over our term classes (Except Regional Competitive and Excel).

## INTERNET BANKING

Christchurch School of Gymnastics / Westpac Eastgate / 03 1591 0125730 00. Please add your invoice number in the format "FM-1234" as a reference. Fees can also now be paid easily via credit card through your parent portal, but please note there is a small charge for processing payments this way. Please be aware it can take up to 48 hours to process online payments.

## PARKING & VIEWING

We are fortunate to have a modern, safe and well lit carpark for our members to use. This is a shared carpark, so please note that it can become full at busy times. There is alternative parking at the pool or adjacent to the football field (follow the road past our old building - Lion Foundation Stadium).

**Unfortunately under current COVID guidelines we are unable to accommodate large numbers of spectators in the building. We are no longer limited to 100 in the building, but visitors are required to adhere to 2 metre social distancing; with these limitations we do not have the space to accommodate all spectators. We are however working through our options to open viewing to small groups of spectators when possible. We will continue to update you accordingly. Parented pre-school classes are allowed to bring one caregiver per participant.**

If you have a particular concern about leaving your child, please contact us and we are happy to discuss this with you.

## DROP OFF AND COLLECTION

Please bring your child to the front door. We will sign them in and direct them to a waiting area before their class starts. To collect your child, please come to the front door before the end of their class. Please DO NOT wait in your car during collection, we need to be sure children are collected safely. As you are aware restrictions and advice around COVID is ever changing, we endeavor to keep you informed of any updates that affect our procedures but please be patient and follow the instructions of our staff.

## FACILITIES

**Changing Rooms** – Changing rooms with showers and toilets for gymnasts can be found downstairs. These can be used by all our members. Please do not leave any valuables in the changing rooms.

**Toilets** – Male and Female toilets are upstairs off the mezzanine floor. An accessible toilet is available upstairs and downstairs.

**Baby Change Table** – There are baby change facilities downstairs in the public accessible toilet. Please take soiled nappies with you.

## LOST PROPERTY

Please make sure all of your child's belongings are named with first and last name. We collect lost property and keep it for **1 month**, after that we may dispose of, donate, or recycle unclaimed items.

## WHAT TO WEAR

Please wear a leotard, and/or shorts/leggings and a t-shirt to all classes. Clothing must be snug fitting but flexible (jeans are not appropriate). No skirts, belts, buckles, zippers or anything that will catch on the gymnast, the coach, or the equipment. Gymnasts participate in bare feet and trampolinists must wear white socks. Long hair needs to be tied back. Please wear shoes to and from the gym - bare feet brings in dirt which damages our equipment. The extremely popular GYMNAST and TRAMPOLINE shorts are available from reception - \$35 a pair. Leotards are also available from reception at various prices. Underwear must always be worn beneath leotards.

## PARENT PORTAL

As members, you have access to an online portal where you can see the classes you are enrolled into, enrol into new classes, see your account history and make changes to your contact details. There is also an "email" tab that shows you all the past emails we have sent to you, this is great to go back and check on newsletters etc. You should have been instructed to create your portal login on enrolment, and you can login **here**. If you're having trouble with this, please get in touch with our admin team.

## COMMUNICATION

Our primary form of contact is via e-mail. Please check your spam and junk boxes and add [mailer@friendlymanager.com](mailto:mailer@friendlymanager.com) to your safe senders list so as not to miss any important information.

Christchurch School of Gymnastics has an app! We use this tool to help keep parents fully informed and up to date with important events. Contacts, events, alerts, news and reporting absence are just some of the features this app has. We use this app to get important information to you quickly. Please download it now for free from [Google Play](#) or the [App Store](#) and remember to subscribe to the relevant alerts. Please check our website [www.chchgymnastics.com](http://www.chchgymnastics.com), and "Like" us on [Facebook](#) to receive regular updates. You can also follow us on Twitter or Instagram @ChchGymnastics. Watch out for the Flipping Brilliant Club Newsletter released mid-term. This will keep you up to date on all news. It will be emailed out to all parents and hard copies will be available at reception.

## CHRISTMAS COMPETITION

Gymnasts in our Junior Gymnastics and Advanced Junior Gymnastics classes will be assessed in week 7 of Term 1, 2 and 3 with our Skills Award Programme. Term 4 is reserved for our annual Christmas Competition, which is open to all of our Junior Gymnastics members. We expect things will need to run a little differently this year with COVID restrictions, and we are working hard on a plan that will still allow us to hold the competition within the current limitations.

## BADGE TESTING

All Trampoline classes will be eligible for trampoline badge testing. Badges start with basic skills at Red and Blue badge and work up to front and back somersaults at Green and Yellow badge; and onto complex skills and combinations (Purple, Black, Orange, Brown & White). Badge Testing happens every term between week 6-8. Badges for each stage are available for purchase at the front desk. Cost is \$8.50 per badge.

## PHOTOGRAPHY

We would prefer spectators not to take photos or videos in our venue but if you chose to do so, please respect the privacy of other members and only photograph your own child. We thank you for your understanding.

## CCTV

For the safety and security of our building, its visitors and staff we operate CCTV throughout the venue. Cameras do not cover the changing rooms, so please do not leave valuables unattended in these areas.

## OFFICE HOURS

**Monday** 9:00am-5:30pm

**Tuesday** 9:00am-5:30pm

**Wednesday** 9:00am-5:30pm

**Thursday** 9:00am-5:30pm

**Friday** 9:00am-5:30pm

**Saturday** 8:30am-12:30pm

**Sunday** 4:00pm-8:00pm

## CONTACT US

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