

START OF TERM INFORMATION TERM 1, 2021

Welcome to a new term at Christchurch School of Gymnastics.

Did you know that gymnastics is the basis of all sport? Strength, balance, power, flexibility, speed – we have it all!

<u>TERM 1, 2021</u>	<u>Start Date</u>	<u>Finish Date</u>	<u>No Classes</u>	<u>No of weeks</u>
Monday Classes	February 1	April 12	February 8 – Waitangi day April 5 Easter	9
Tuesday Classes	February 2	April 6		10
Wednesday Classes	February 3	April 7		10
Thursday Classes	February 4	April 8		10
Friday Classes	February 5	April 16	April 2 – Easter	10
Saturday Classes	February 13	April 17	February 6 – Waitangi Day	10
Sunday Classes	February 7	April 11		10

PLEASE KEEP THESE TERM DATES FOR YOUR FUTURE REFERENCE

Class dates and times can also be viewed via your parent portal

TERM FEES

Your term fee includes GST and the GNZ Affiliation fee. Fees are non-refundable, except if notification is given at least 3 working days prior to the start of the first class – refunds attract a \$15 administration fee. Fees are due as per invoice, and must be paid in full before the start of term. Your payment confirms your place in the class. If we do not receive any payment from you, your place in the class may be lost. There are no refunds for missed classes.

RE- ENROLMENT

Re-enrolments for term 2, 2021 open for current members from Thursday April 1 2021. This is all done via your parent portal on our website www.chchgymnastics.com. Enrolments open to new members from Thursday April 8, so re-enrol before this date to guarantee your space. Please do not hesitate to contact our admin team if you have any issues with re-enrolling or using your parent portal. You MUST re-enrol to secure your place, we do not reserve places, or automatically roll over our term classes.

INTERNET BANKING

Christchurch School of Gymnastics / Westpac Eastgate / 03 1591 0125730 00. Please add your invoice number in the format "FM-1234" as a reference. Fees can also now be paid easily via credit card through your parent portal, but please note there is a small charge for processing payments this way. Please be aware it can take up to 48 hours to process online payments.

WHEN YOU ARRIVE

Please ensure you sign in every week at the front desk. Once you have signed in, please head straight upstairs and wait to be collected by a coach. You can line up at the top of the stairs, as indicated. Pre-School children in a parented class require at least one caregiver with them during class.

Door A - Gymnastics classes

Door B - Trampoline, Tumbling and Ninja classes

WHAT TO WEAR

Please wear a leotard, or shorts/leggings and a t-shirt to all classes. Clothing must be snug fitting but flexible (jeans are not appropriate). No belts, buckles, zippers or anything that will catch on the gymnast, the coach, or the equipment. Gymnasts participate in bare feet and trampolinists must wear white socks. Long hair needs to be tied back. Please wear shoes to and from the gym - bare feet brings in dirt which damages our equipment. The extremely popular GYMNAST and TRAMPOLINE shorts are available from reception - \$35 a pair. Leotards are also available from reception at various prices. Underwear must always be worn beneath leotards.

FACILITIES

Changing Rooms – Changing rooms with showers and toilets for gymnasts can be found downstairs, these can be used by all our members. Please do not leave any valuables in the changing rooms.

Toilets – Male and Female toilets are upstairs off the mezzanine floor. An accessible toilet is available downstairs.

Baby Change Table – There are baby change facilities downstairs in the public accessible toilet. Please take soiled nappies with you.

Quiet Room – Please feel free to make use of our upstairs function room (subject to availability) as a quiet space to sit, relax or catch up on some work whilst you wait.

Toddler room - We have a toddler play area set up downstairs available for use during classes (except for Monday 3:30-4:15pm) to keep younger siblings occupied. The cost is \$5 each use with no time limit. See us at reception for access.

FOOD

No food on the gym floor or any of the equipment please. We have members with severe food allergies, so we ask please that any food be consumed upstairs or in our parent waiting area downstairs.

LOST PROPERTY

Please make sure all of your child's belongings are named with first and last name. We collect lost property and keep it for **2 weeks**, after that we may dispose of, donate or recycle unclaimed items.

COMMUNICATION

Our primary form of contact is via e-mail. Please check your spam and junk boxes and add mailer@friendlymanager.com to your safe senders list so as not to miss any important information.

Christchurch School of Gymnastics has an app! We use this tool to help keep parents fully informed and up to date with important events. Contacts, events, alerts, news and reporting absence are just some of the features this app has. We use this app to get important information to you quickly. Please download it now for free from [Google Play](#) or the [App Store](#) and remember to subscribe to the relevant alerts. Please check our website www.chchgymnastics.com. Like us on [Facebook](#) to receive regular updates or follow us on Twitter or Instagram @ChchGymnastics. Watch out for the Flipping Brilliant Club Newsletter released mid-term. This will keep you up to date on all news. It will be emailed out to all parents and hard copies will be available at reception.

SKILLS AWARDS

Gymnasts in our Junior Gymnastics and Advanced Junior Gymnastics classes will be assessed in week 7 of Term 1, 2 and 3 with our Skills Award Programme. This is designed to promote progression within our Junior Gymnastics classes through assessment in various skills and moving through stages 1-6. Once a stage has been completed and signed off on their skills card gymnasts will be awarded a certificate, and badges for each stage are available for purchase at the front desk. Cost is \$8.50 per badge. Award stages your gymnast has passed appear on your parent portal as well as any skills that still need to improve on, in order to pass. We expect everyone to progress through these stages at their own pace, there is no set timeframe to achieve a certain stage. If you have any questions regarding the skills award programme or would like to opt out, please contact Marie Lakin at marie.lakin@chchgymnastics.co.nz.

BADGE TESTING

All Trampoline classes will be eligible for trampoline badge testing. Badges start with basic skills at red and blue badge; work up to front and back somersaults at green and yellow badge; and onto complex skills and combinations (purple, black, orange, brown & white). Badge Testing happens every term between week 6-8. Badges for each stage are available for purchase at the front desk. Cost is \$8.50 per badge.

PHOTOGRAPHY

We would prefer spectators not to take photos or videos in our venue but if you chose to do so, please respect the privacy of other members and only photograph your own child. We thank you for your understanding.

CCTV

For the safety and security of our building, its visitors and staff we operate CCTV throughout the venue. Cameras do not cover the changing rooms, so please do not leave valuables unattended in these areas.

PARKING & VIEWING

During Term 1 and 2 our carpark is undergoing construction. During this time we ask all visitors to be vigilant, and follow all directions per the signage. During the process our current car park will become completely inaccessible and a temporary car park will be made available alongside the playing fields. You will access this by using the road that goes in front of our old building. This will be well signposted and we will update you along the way.

Once you arrive, We have a spacious viewing area upstairs if you wish to stay and watch, but please do not speak to your child while they are on the gym floor. Parents can take a gymnast's focus away from the task and may undermine the relationship between the coach and the gymnast. Please remain seated and do not enter the gym floor area. If there is an emergency and you need to take your gymnast from class, please talk to a staff member at reception.

OFFICE HOURS

Monday 9:00am-5:30pm

Tuesday 9:00am-5:30pm

Wednesday 9:00am-5:30pm

Thursday 9:00am-5:30pm

Friday 9:00am-5:30pm

Saturday 8:30am-12:30pm

Sunday 4:00pm-8:00pm

CONTACT US

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