



COVID-19 Update Alert Level 2

September 7, 2021

Dear Members,

We are delighted to inform you we are one step closer to getting back to delivering all your favourite gymnastics programmes at CSG.

Due to ongoing restrictions and for the safety of our members, staff and wider community, there will be changes to our general procedures and the delivery of our classes, including significant timetable changes. Changes to classes will be communicated separately.

Below is a summary of what you need to know going into Alert Level 2. We thank you all for your patience and understanding.

## **Term 4 Enrolments**

Enrolments for Term 4 were due to open on Monday September 13. Due to the ongoing administration around managing our current Alert Level 2 status, we will now not be opening term 4 enrolments until Monday September 20. You will need to visit your parent portal to re-enrol. We will issue more information in due course but please remember the date to ensure you don't miss out on your choice of classes.

## **Credit/Refund or Donation**

Credits are being processed automatically for termly classes. This means if your class has not been delivered due to COVID restrictions we will automatically credit your account with the relevant fee. This credit can be used towards term 4 fees, extra classes in the School Holidays or apparel such as shorts, leotards or hoodies etc.

Those who will not be returning in Term 4 will have the opportunity to request a refund. A process for a refund for cancelled classes will be made available shortly.

## **Additional Classes**

We will be offering members the opportunity to sign up to additional classes during the October School Holidays. More details on this will follow.

## **Arriving at gym**

Some of you may already be familiar with our Level 2 procedures. This is what you need to know:

1 – Parent/caregivers will be unable to enter the gym at Alert Level 2 (Except parented Pre-school classes). The Mezzanine floor is closed to ensure we are keeping at our 50 person maximum capacity. This will be for ALL non parented classes including Sundays.

2 – Please have your child “Gym ready” when they arrive. This is to avoid time spent in the changing rooms with others. Coats and Shoes can be placed in the cubby holes, on the gym floor. Please have a named water bottle as the water fountains will be shut off.

3- Staff will be waiting to greet your child/ren. Regional Competitive, Excel and Squads will enter the building through the multi-purpose room door. All other classes to come to the front entrance.

4- Members over the age of 12 are expected to wear a mask into the building and whilst waiting for class to start. Once the class has begun, they can remove the mask.

5- Once the class has ended children will be delivered back to the front entrance for collection. Please be waiting for them in person. A member of staff will wait with them until they are collected. We will not allow children to go into the carpark unattended.

## **Masks**

Children aged 12 and over are recommended to wear a facemask to the gym, whilst waiting for class and on the way out of the gym. During the class masks can be removed. We are asking parents to provide a clearly named zip lock bag for gymnasts to put their masks in, whilst they are participating in their class. Coaches and other staff will also be wearing masks as per MOH guidelines.

## **Reception**

Reception will be closed to the public after 3pm. If you need to speak to a member of staff, please contact us via email – [admin@chchgymnastics.co.nz](mailto:admin@chchgymnastics.co.nz) or phone: 3886616. You are able to see us in person between 9-3pm. You will be required to sign in and please wear a mask.

## **Additional Health and Safety Measures During Alert Level 2**

We understand that our members will feel more comfortable with some reassurance around the additional measures and changes to our procedures we will be putting in to place to ensure the safety of our members. Here is a summary:

- We are displaying our contact tracing QR code and have a manual sign in system. Signing in is now mandatory for everyone entering the gym.
- Classes are being shortened by 5 minutes to allow a contact free cross over.
- CSG has a zero tolerance to illness. If any of our staff or members are feeling unwell, they will be asked to not come to the gym until clear.
- All staff and coaches will be rostered on to a very strict cleaning schedule.
- Offering additional entrance and egress areas to separate out classes with pathways clearly signed and a supervisor directing.
- Merchandise will be sold online or click and collect.

We hope that this has answered many of your questions, but please feel free to get in touch with any other questions, or comments you have. Feedback from our members is vital to our day to day operations and we value thoughts and opinions from you.